



U.S. Senator Joe Donnelly – Indiana

NOMINATION TO THE U.S. SERVICE ACADEMIES INFORMATION SHEET

Basic Service Academy Nomination Requirements

To be eligible for consideration for a nomination from U.S. Senator Joe Donnelly to a United States Service Academy you must meet these basic requirements:

- Age – You must be at least 17 years of age, but not past your 23rd birthday on July 1st of the year you plan to enroll in West Point, the Naval or the Air Force Academies. The age limit for the Merchant Marine Academy is 25.
- Citizenship – You must be a citizen of the United States.
- Residency – You must be legally domiciled in the State of Indiana. Please ensure that you or your parents are permanent residents of Indiana.
- Character – You must be of good moral character.
- Marital Status – You must be unmarried, never have been married, not pregnant and have no dependents.
- Academics – You must be in good academic standing at your high school.
- Medical – You must be able to meet the medical requirements of your selected academy.

Academy Checklist

Please make sure that the following required information is received by Senator Donnelly's Indianapolis office no later than **6:00 p.m. (EDT) on Friday, September 15, 2017.**

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| <input type="checkbox"/> Application for Nomination | <input type="checkbox"/> Personal Essay |
| <input type="checkbox"/> High School Transcript with GPA | <input type="checkbox"/> Current Photo with full name on back |
| <input type="checkbox"/> Three (3) Letters of Recommendation | <input type="checkbox"/> Official ACT and/or SAT scores
(office code – ACT: 7128 / SAT: 0208) |
| <input type="checkbox"/> Resume/list of activities | |

If a third party is sending the information on your behalf, make certain he or she includes your full legal name and not a nickname, and that he or she mails the documents to the following address to arrive no later than 6:00 p.m. (EDT) on Friday, September 15, 2017:

U.S. Senator Joe Donnelly
Attn: Academy Nominations
115 N. Pennsylvania Street, Suite 100
Indianapolis, IN 46204
(317) 226-5555



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Selection Process

Applications for service academy nominations will be reviewed by Senator Donnelly's non-partisan Service Academy Nominations Committee, which is comprised primarily of retired military officers, many of whom are academy graduates. The Committee will interview all candidates who have met the application requirements, and then recommend ten candidates for each academy based on a review of all applications and interviews.

Senator Donnelly uses the competitive method of nomination, whereby each candidate who receives a nomination is on an equal playing field, with no ranking or preference. The Academy then evaluates the candidate and offers an appointment to the candidate they determine to be best-suited to the institution. Each Academy may offer appointments to multiple nominees from our office.

Please be certain that all contact information you provide is accurate and legible. Make sure you check regularly for messages or correspondence from the Senator's office. Most information regarding deadlines, interviews, and requirements will be sent via email. You are responsible for checking your email regularly (including junk mail and spam filters) to ensure you are receiving all messages from the office. It is not the responsibility of the office to ensure you have received email communication. Please respond to all communications within the deadlines specified. If you have questions or concerns, please contact the Indianapolis office at (317) 226-5555, Monday – Friday 9:00 a.m. to 6:00 p.m. (EDT)

Note: Application materials may be submitted all at one time (preferred) or separately, however every required component must be received by the Senator's Indianapolis office by **6:00 p.m. (EDT) Friday, September 15, 2017 for an application to be considered complete.** Due to the volume of applications received, it is the responsibility of the applicant to confirm all materials have been sent and received on time. The Senator's office will attempt to make the applicant aware of missing information, but it is ultimately not responsible for ensuring materials are received by the deadline. Missing information will disqualify an applicant from proceeding through the recommendation process. There will be no extensions to the deadline.